

Redland Bridge Club Inc
Management Committee Meeting Minutes - Provisional
Tuesday 14th June at 1:30pm

OPENING: At 1:30pm Molly welcomed those present.

PRESENT: Molly O'Donohue (Chair), Deborah Thomas, Jenny Boxer, Nigel Cleminson, Jan Deaville, Glynis Hendricks, Ros Putland, Michael Souter & Ben Whitehouse.

APOLOGIES: Jenny Boxer & Sebastian Raciti

MINUTES OF PREVIOUS MEETING held 10th May 2022

Moved Nigel seconded Jan that the minutes be accepted as a correct record of proceedings. Carried.

BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETING:

1. Toilet Renovation/Clubhouse painting:

- i. work started on the men's toilets on Sat 28th May. Progress has been painfully slow since then as the tiler's hours are sporadic. The builder asked if the disabled and ladies' toilets could be done the same time to complete prior to the July congress. Discussion re portals resulted in ad hoc meeting at the recent working bee. Moved Molly and seconded Colin that ladies' and disabled facilities should be left until after the congress on 10th July. Carried.
- ii. painting - separate quotes to be secured. Colin offered to speak to one (1) painter re providing a quote. One (1) other to be secured. Colin/Deborah

2. Maintenance Checklist:

First Aid Kit: our supplier charges a \$60 call out fee with cost for replenishing supplies added on. Derek felt that was an unnecessary expense. He undertook to buy band-aids and Panadol locally and seek reimbursement from Greg Nolan. He will keep an eye on the pack contents and make sure we have all we need. Derek

- 3. Name on Insurance Policy:** advised TBIB of the change to the insured entity names. Updated certificate of currency and policy doc have been requested yet to be received. Follow up - speak to Steve. Deborah

- 4. Carpet cleaning:** Two (2) quotes were sourced to clean the carpet - Electrodry \$1550 and Bennetts \$480. The huge price difference begs the question as to what service would be provided. Sebastian was to speak with Electrodry to establish why their quote is so much higher and source a third (3rd) quote.

Following the working bee in which the mould on club fittings and fixtures was removed, the carpets were the only surface which could still be harbouring significant numbers of spores and so deemed in need of immediate cleaning.

Deborah contacted Bennetts only to hear they are no longer cleaning carpets. Another local company, Fresh Zest Carpet Cleaning, offered to provide info on whether the stains can be removed or not. Photos have been sent to them for assessment. If they aren't confident in removing the stain the best option may be to replace the carpet.

- 5. QBA - 2023 calendar:** Sebastian approached Kim Ellaway re congress format. Deborah said a recently received congress flyer is offering a Novice section for those with less than one hundred and fifty (150) MPs. Molly stated we had received advice from the QBA that we couldn't offer the same but that we could run with a graded teams congress for players with less than 500 MPs. The calendar is yet to be ratified but draft #10 has been received. Sebastian

- 6. Cancer Council:** the number of requests for donations has been a bit overwhelming. Relist in July

- 7. Electricity bill / new solar system:** Colin to speak to suppliers who quoted for a 36 KWh system to see if any are offering an EOFYS deal. Deborah reminded the committee that prior to our entering into any agreement to proceed in replacing the existing system at least fourteen (14) days written notice must be given to the member body for a Special General Meeting to be called as no expenditure greater than \$10,000 can be authorised without member body approval. Colin

- 8. Building valuation:** Ben would like to see a commercial valuation done to ensure our building isn't underinsured. He secured a quote for \$570 from a city-based company. It was felt that as the building would

currently be over insured at \$800,000 there was no need to proceed with a valuation at this time. We will revisit the matter when next our insurance policy renewal is due.

9. **Morning tea for 90+ year olds:** Both Maureen and Dawn have birthdays coming up in July. Glynis to speak to both and come up with a date for a special morning tea for our 90+ year olds. Glynis
10. **Microphone replacement:** Molly obtained quotes from DelSound for new microphone/receiver setups. Moved Ros, seconded Colin, that we replace the current microphone systems with two (2) new systems each comprised of a microphone and receiver at the total cost of \$1,000. The supplier is to install and set them up. The new Telstra tower is to be mentioned to the installer so its interference can be nullified in the setup. Carried.
11. **Redland City Council lease:** we've received notice from Council that we have been granted a 10-year lease. The club is responsible for legal fees, survey etc. The lease will be drawn up by the Council's inhouse legal team at our expense.
12. **Working bee:** Molly commented on the great turn out at the recent working bee. It was a tangible success with members showing active interest in ridding our fixtures and fittings of mould and mildew. Those present worked together like a well-oiled machine. Their input was invaluable and very much appreciated. The matter of surplus screens came up. Molly said two (2) could be disposed of. Gary Jenkins to be asked to assist in removing them.

All other items from the previous minutes have been actioned.

CORRESPONDENCE: Deborah

The correspondence list from 10th May - 13th June was tabled. Moved Molly, seconded Nigel, that incoming and outgoing correspondence be accepted. Carried.

BUSINESS ARISING FROM CORRESPONDENCE:

Error on Honour Board. Sign Language to correct the spelling of Jene Jones' name.

Deborah

TREASURER'S REPORT: Colin

For the month of May 2022, Colin presented the following:

1. **Executive Summary**
2. **Payable Invoices Summary**
3. **Budget Variance**
4. **Overall Budget Summary**

Moved Colin seconded Molly that the Treasurer's report be accepted. Carried.

The matter of potentially increasing table fees was brought up. To be revisited after the end of June.

DEALER'S & MASTERPOINT SECRETARY'S REPORT: Carradine

Ros commented on a change needing to be made after the recent red point eclectic.

Colin mentioned he has a beta version app of the dealer file to be assessed.

EDUCATION REPORT: Nigel

We currently have three (3) tables of people attending supervised play sessions. They are being encouraged to attend Tuesday and/or Thursday sessions to gain competition experience. Discussion re the duration of supervised play following lessons arose - it was thought there should be a limit to what's made available to learners without their being expected to join the club and/or paying a fee for service.

The flyer for circulation prior to the next scheduled lessons has been designed. Nigel suggested both his and Deirdre's names should appear on it as contacts for prospective players. A list of retirement villages in the Redlands has been compiled.

DIRECTORS' REPORT:

The GNOT competition was scheduled for Friday 10th and 17th June. There are ten (10) teams entered. We can nominate three (3) teams to attend the finals in August.

The Doris Kerr competition is upcoming on 22nd & 29th June. Directors' exams are fast approaching. Nigel and Max are doing them. It's unknown at this stage if Tom will.

WORKPLACE HEALTH & SAFETY:

The committee is not aware of any other workplace health and safety issues at present.

MAINTENANCE:

The committee is not aware of any other maintenance issues at present.

NEW MEMBERS: Robina

Membership applications have been received from:

- Jane Whelan

Moved Molly and seconded by Colin that the application be accepted. Carried.

GENERAL BUSINESS:

- 13. Dishwasher:** the Asko is making grinding noises. Moved Deborah, seconded Ros, that a replacement unit be bought. Carried. Prices to be sought from Appliances Online and possibly The Good Guys. Deborah
- 14. Bins at tables:** Cathy Mathieson emailed the club with a suggestion re not having bins at the tables. Insufficient support was forthcoming.
- 15. Biscuits:** the supply of individually packaged biscuits has been touted. Insufficient support was forthcoming.
- 16. Wednesday night walk-ins:** the status quo will remain. Molly to advise Cathy.

NEXT MEETING: Tuesday 12th July 2022 at 1:30pm.

CLOSE: 2:45pm

Confirmed: _____ Date: _____